

# Private Tea Party Package Quote Sheet

www.fancygirlteaparties.com

Special Event, Girl Scout or Fundraising Tea Party at your meeting location... We bring the Fancy Girl Tea Party to you!

## Fancy Girl



Tea Parties, Crafts & Bling LLC



The per person fee includes professional staff, linens, Fancy Girl Centerpieces, tea pots, table settings and tea party fare\*. We set the tables, display/serve foods, facilitate activities (if needed), clear tables, and help clean up.

We have teenage Girl Scout employee(s) to facilitate and provide a Paper Tea Party Hat Making activity free of charge. Additional crafts, activities and favors are available for an additional fee.

You provide the location, set up the tables and chairs and help with clean up. There also needs to be set up/clean up time for us, a small kitchen or work space, electrical outlets and water available to use.

We are happy to tailor the party to your specifications! Contact [MsJ@FancyGirlTeaparties.com](mailto:MsJ@FancyGirlTeaparties.com)

# Private Tea Party Quote Sheet

Please complete the following information so we can provide a quote. Depending on the activities you have planned or would like us to plan, a party could run between 1-2 hours. Set up and clean up time required. Fancy Girl Tea Parties is not responsible for securing event location or fees.

Organizer Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name/Occasion of Event: \_\_\_\_\_

Is this a fundraiser for your group? \_\_\_Yes \_\_\_No

Do you have a per person budget in mind? If yes what is it? \$\_\_\_\_\_per person

Approximate number and description of attendees and event/theme:

IE: Adults, Children, Girl Scouts, Church Group, etc. IE: Ladies Club, Baby Shower, Wedding Shower, Fashion Show, etc.

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Possible Date (s): \_\_\_\_\_ or \_\_\_\_\_

Possible Time (s): \_\_\_\_\_ or \_\_\_\_\_

Your location description and address: (home, hall, other) : \_\_\_\_\_

Maximum Capacity: \_\_\_\_\_

Number of tables available and how many do they seat:

\_\_\_ Round that seat \_\_\_ per table;

\_\_\_ Square that seat \_\_\_ per table;

\_\_\_ Rectangular that seat \_\_\_ per table.

Number of chairs:

Is your group able to help set up tables and chairs, decorate and clean up? \_\_\_Yes \_\_\_No

Would you like us to set up tables and chairs, decorate and do all the clean up? (Additional charges apply)  Yes  No

Please check all that apply:

There is access to a kitchen.

There is a work space.

There are electrical outlets.

There is access to drinking water.

There is access to large coffee pots or stove to heat the water for tea.

Would you like to offer a **Craft**?  Yes  No

(Paper Tea Party Hat Making included in the fee, would you like to keep this  Yes  NO)

Do you need ideas?  If you have something in mind, please describe:

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We can provide you with ideas and give you a per person quote for crafts.

Would you like to offer **Favors/Flowers** for guests?  Yes  No

Do you need ideas? If you have something in mind, please describe:

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We can provide you with ideas and give you a per person quote for favors.

Would you like **special, floral or themed Table Centerpieces**?  Yes  No

Do you need ideas? If you have something in mind, please describe:

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We can provide you with ideas and give you a per table quote.

Any special requests/accommodations/notes: \_\_\_\_\_

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## ***Two Fancy Girl Tea Party Rates 50+Guests***

### ***1. Traditional Tea Party Fare\*: \$30+ pp***

#### **Choice of Two Sandwich Types:**

- Classic Tea Sandwiches: turkey, roast beef and ham on white and wheat
- Party Pinwheels: Wheat wraps with roast beef and cheddar, ham and Swiss, turkey and pepper jack, roasted vegetables with provolone, chicken Caesar with bacon.
- Pita Wedges: Greek chicken, roast beef and cheddar, turkey and pepper jack
- Petite Croissants: Curry Chicken Salad, Tarragon Chicken Salad (fresh grapes), Tuna Salad, Egg Salad or Roasted Vegetables (choice of 3 types)
- Kids Choice Finger Sandwiches: ham and American cheese, turkey and American cheese, peanut butter and jelly

#### **Sweets:**

- Mini Cookies
- Scones
- Cream puffs
- Tea Cookies
- Fruit Tray
- Variety of Teas

### ***2. Luncheon Party Fare\*: \$30+pp***

- Pita Wedge Platter- Greek chicken, roast beef and cheddar, turkey and pepper jack
- Wheat Wraps- roast beef and cheddar, ham and Swiss, turkey and pepper jack, roasted vegetables with provolone or chicken Caesar with bacon
- Pear & Provolone Salad
- Fruit Tray
- Veggie Tray
- Mini Cookies
- Scones
- Variety of Teas

\*We purchase all food items from local caterers. +The per person fee includes professional staff, linens, Fancy Girl Centerpieces, tea pots, table settings and Traditional Tea Party Fare\* or Luncheon Party Fare\*. We set the tables with linens, table settings, centerpieces, display/serve foods, facilitate activities (if needed), clear tables, clean up, and help put away tables and chairs if needed.

Prices may vary by additional selections and choices such as additional or special foods, favors, goody bags, other crafts or activities.

We have teenage Girl Scout employee(s) to assist, facilitate and provide a Paper Tea Party Hat Making activity free of charge. Additional crafts, activities and favors are available for an additional fee